

## CONFERENCE ON COMPARATIVE COGNITION

### Conference Presentation Information

#### PRESENTATIONS

- Graduate students, post-docs, and faculty are welcome to give 5 minute talks. A 5-min talk should be a short incisive spoken poster. Five minute talks are followed by a 2-min discussion period.
- Graduate students, post-docs, and faculty are welcome to present a poster. The medium for posters will be 36 in tall X 48 in wide (91cm X 122 cm) board for printed materials and table surface space to allow additional audio-visual materials to be used (e.g., a laptop computer supplied by the presenter). We encourage faculty, post-doc, and student presenters to consider expressing a preference for a poster session. If you prefer giving a talk, but would be willing to give a poster instead if there is insufficient time in the program for all talks submitted, please indicate so on the submission form.
- Post-docs and faculty are welcome to give 10 minute talks (followed by a 4-min discussion period). A 10-min talk should be a crisp standard conference talk. Faculty may request an extended presentation (20 min, with 5 min discussion). These presentations are expected to integrate several years of research, much of it published. To be considered for an extended talk, a detailed (300-400 word abstract) must be submitted as well as the standard short abstract. The same researcher may not give an extended talk more often than once every three years. There will be a limit of approximately six 20-min talks. If more acceptable extended presentation submissions are received than can be accommodated, they will be selected based on number of years since the presenter's last 20 minute talk and order of submission. Those whose extended talk submission cannot be accommodated will be assigned a 10 minute talk.

#### POWER POINT PRESENTATIONS

As we have in previous years, we are strongly encouraging all presenters giving talks using PowerPoint and submit their PowerPoint presentations to us via DropBox, so that they can be ready on a common laptop. Instructions specifying the due date and recipient will be posted on the conference webpage about one month before the conference.

- BE SURE TO BRING A COPY OF YOUR PRESENTATION ON USB MEDIUM** or your own laptop to the conference as a backup.
- Please rename the file(s) you send with a name that begins with the **last name** of the presenting author concatenated with the **name of the session** in which you are presenting your talk (e.g., BrownSpatialCognition.ppt)
- Please be mindful of colourblind participants - make graphs, text and legends matched for shape/texture in addition to colour (e.g., use black/grey/textures to distinguish between bars on a graph).

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- Be aware that video clips inserted into your ppt show require sending the video file as well as the ppt file. If your presentation includes video (or any unusual multimedia elements), please be sure to send the file(s) containing the video(s) and alert us in the email message so that we can give your presentation a test run to be sure those things work properly. A good test if you are not sure you know what you need to send is to try running your presentation from a computer other than the one on which you prepared it.

### WWW PUBLICATION OF PRESENTATIONS

The Proceedings of the conference are posted on the CCS web site and include Abstracts of all presentations. As was the case last year, presenters will have the option of having CCS post PowerPoint versions of presentations (spoken or poster presentations) on the society web page. Please see the Proceedings from the conference last year on the CCS web site to see examples of these. You can indicate on the conference submission form whether you want your PowerPoint based presentation to be posted on the CCS web page. We will also ask presenters to tell us at the conference whether they would like to have their PowerPoint presentation included.

### ADDITIONAL INFORMATION

For additional information about CO3, contact [secretary@comparativecognition.org](mailto:secretary@comparativecognition.org) (emails sent to this address will go to both the CCS Secretary and CO3Conference Organizer).